



## MEETING MINUTES

**Date and Time:** July 23, 2025

**Location:** Greenville Rancheria Community Room  
 #2 Sutter St. Red Bluff, CA 96080  
 Link provided for zoom option

Present:

Ruth Ann Rowen SECH  
 Carrie Samson Greenville Rancheria  
 Greg Goedert Shasta Co. Public Health  
 Mary Thomas SSV EMS/RDMHS R3  
 Kristin Duarte Dignity Health Home  
 Health/Hospice  
 Andrea Schulken Northern Valley Indian Health  
 Dental Clinic

Tonja Vietheer DaVita Dialysis  
 Andy Houghtby Tehama Co. Sheriff's Office/OES  
 Carissa Crawford Tehama Co. Public Health  
*Mary Massey California Hospital Association*  
*Dr. Tim Peters Tehama Co. Public Health*  
*Morgane Berry Dignity Health OP Clinics*  
*Travis McIvor Far Northern Regional Center*

*Italics represent remote attendance via zoom*

Subject	Discussion	Action Item
<b>Welcome/Review Minutes</b>	Ruth Ann opened the meeting at 3:00pm and introductions were made in person and online.	
<i>Standing agenda items</i>		
<b>Contact Information Update</b>	Hard copy of 24/7 contact information was passed around today for updates. The accuracy of this list is very important.	
<b>Intent to Participate Form</b>	This information is submitted to CDPH at least once a year in order to continue for us to qualify as a Healthcare Coalition. The new form has been sent via email and is available today for the 25/26 grant year.	
<b>Sit Stats &amp; Resource Requests</b>	Continue to do sitreps if you have anything to report so we can share with RDMHS, including improvements. Even seemingly small events are worth reporting for situational awareness. RDMHS would prefer you over-report rather than under-report.	



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	Resource Requests; please include background as to why you are submitting a request including all actions taken in attempt to obtain resources all other ways. If the item is available on Amazon, it should not be submitted as a Resource Request.	
<b>CAHAN Alerts</b>	Our current list was passed around with the request to update it if necessary. Next alert will be August 12h at 0830. These are scheduled quarterly. Let Ruth Ann know if you have changes to this list as your staff changes, as we want to make sure we are reaching the appropriate people with our alerting system. Acknowledgement is required.	
<b>Evacuation Plans &amp; Tehama Alert</b>	New evacuation guides are available in English and Spanish. Very nicely updated and in a more compact format.	
<b>Shasta County Public Health</b>	Planning for annual flu clinics mid-October.  Reviewing extreme temperature plans.	
<b>Tehama County Public Health</b>	Carissa reported that this would be her last meeting as her last day is this Friday. 2 positions are posted (hers and Olivia's). Planning for upcoming flu clinic in Red Bluff mid-October. Kelly Burton is the new Supervising PH nurse.	
<b>Tehama County Sheriff's Office/OES</b>	Mass Casualty trailer has been received. Capacity is 12 bodies and is deployable in the north state if requested through OES.  Shower trailer is being built in Canada and should be delivered in about 90 days.	



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	<p>Morgue project, when completed, will increase their capacity to 16 beds.</p> <p>Down 17 staff members in the jail at this time.</p>	
<b>EMS (Dignity Health EMS)</b>	Not in attendance this month	
<b>Region 3 RDMHS and SSV</b>	<p>Monitoring the fires in the north state. No unmet med/health needs have been reported.</p> <p>Have attended several Active Shooter exercises recently in the north state. Conducting numerous trainings for counties as they request them.</p> <p>Union Pacific will be doing a Hazmat by Rail 101 class at the Shield training center on August 20<sup>th</sup> 8-1230.</p> <p>CalOES has their mass evac document (over 150 pages) available for comment now. So far no Med/Health comments have been uploaded.</p>	
<b>Trainings/Exercises</b>	<ol style="list-style-type: none"> <li>1. HICS Basics-tomorrow-7/24/25 at SRMC presented by Mary Massey from CHA</li> <li>2. Emergency Preparedness Fair for AFN community-Friday, Sept. 12, 2025 at the RBCC</li> <li>3. TEEK MGT-317 Disaster Management for Public services—October 1&amp;2, 2025—RBCC FREE</li> <li>4. TEEK MGT-439 Pediatric Disaster Response and Emergency Preparedness-Nov. 17 &amp; 18, 2025 FREE RBCC</li> <li>5. TEEK MGT-318-PIO Class—April 29&amp;30, 2026 RBCC FREE</li> </ol>	
<b>Push Partner-Point of Dispensing Partnership Plans (PODS)</b>	Developed over a decade ago, having this type of plan ahead of time increases the effectiveness of Public Health in dispensing medications in a rapid manner if an emergency is declared by the PHO.	Update Push Partner form and return to Ruth Ann



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	<p>This simple, fill in the blank form, has each partner indicated the number of employees and family members, volunteers, contracted employees, etc. that their agency or facility would be willing to distribute medications to if needed. A power point presentation was shown to give additional details about this program. If you have completed one of these forms in the past, Ruth Ann will email it to you and ask you to update the information and return it.</p> <p>Questions were answered and a review of exercises in the past where this process was tested was presented.</p>	
<p><i>Roundtable of all participants</i></p>		
<p><b>CHA-California Hospital Association</b></p>	<p>Sept. 9 &amp; 10 are the dates for the annual disaster conference being held in Sacramento this year. One of the presentations will cover the upcoming requirements for metal detectors at all hospital ER entrances. A hybrid option is available for selected sessions. Please register today.</p>	
<p><b>SECH OP Clinics</b></p>	<p>Continuing to seek additional staff for all clinics. Planning for a tabletop exercise in Corning on Wednesday, August 20<sup>th</sup>. Fire causing a power outage in town will be the scenario.</p>	
<p><b>Dignity Health Home Health and Hospice</b></p>	<p>Thankfully, very few events so far this summer. With the new fiscal year comes the need to update and approve lots of plans.</p>	
<p><b>Northern Valley Indian Health Dental Clinic</b></p>	<p>Reviewing EOP and evacuation plans with staff. Continuing to work through existing plans to bring them up to date. New HVA will be completed this fall.</p>	
<p><b>Far Northern Regional Center</b></p>	<p>Compared with this time last year, there were over 800 clients who were impacted by fire evacuation orders and this year there have only been 148 clients affected.</p>	



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<b>DaVita Dialysis</b>	Tonja reports that their internal charting system was down for the month of April secondary to a national cyber-attack. Many lessons learned related to charting, orders and lab work for their patients.	
<b>Greenville Rancheria</b>	Lots of training and conferences recently—Infection control, Harm Reduction, Tribal PH conferences. Continuing with local tribal opioid council locally. Grant was recently renewed.	
<b>St. Elizabeth Community Hospital</b>	Completed a new roof on 75% of our single story, flat roofed facility. Ruth Ann and Marcus were able to attend an ICS training in Anniston Alabama this last month. Highly recommend others make plans to attend any training offered at this location.	
<b>SECH Oncology/Infusion clinic</b>	2 new permanent oncologists are coming. First on Sept. 15 <sup>th</sup> working Mondays and Tuesdays, Second is coming January 6 <sup>th</sup> and will work Wednesdays and Thursdays. Current locum will stay until January.	
<b>Adjournment/Next Meeting</b>	<p><b>Wednesday, September 17, 2025 at 3:00pm at Greenville Rancheria Community Room.</b></p> <p>Please contact Ruth Ann if you have any agenda items for the next meeting.</p>	