

# TEHAMA COUNTY HEALTH SERVICES AGENCY



## Public Health Advisory Board - Executive Committee

Minutes for May 6, 2021

Location: [Virtual Meeting](#)

**Present:** Linda J. Lucas, Sharon Sinclair, Jean Shackelford, Mary Jacobson, Romi Uribe, Ashley Schaack

**Excused:** N/A

Subject	Discussion	Action
<b>I. Welcome</b>	Tina opened the meeting at 1:50pm and introductions were made.	
<b>II. Public Comment</b>	No public comment.	
<b>III. Minutes Review</b>	Minutes from April 1, 2021 were reviewed.	Minutes from 4/1/21 approved.
<b>IV. Review status</b>		
Applications	No new applications.	
Resignations	Omar sent in his resignation on 4/26/21. Teresa will fill in as the representative for NCCDI until Omar's position at NCCDI is filled at which point she will remain the alternate.	
Membership Renewal	Tina mentioned that she will likely submit a change to her alternate as Phillip's role changes.	
Attendance Report	The only member below required attendance is being addressed by Empower Tehama. PHAB just voted to approve their change to membership; Michael Brown will be the new voting member with Jeanne Spur as the alternate.	
Ethics Certificates	<b>Completed:</b> Carrie Samson, Lucretia, Tina, Teresa, Romi, Melissa, Nancy, Jean, Linda, Michael Brown, Sharon, Suzanne <b>Overdue:</b> Melanie, Phillip, David, Omar, Jeannette, Laura, Jill and Bill  Ashley asked Jayme Bottke how other advisory boards for the agency have handled the certificates and if the two hour minimum has to be met in one sitting or if it can be met through multiple smaller blocks of time that	Sharon will contact each overdue member individually

	combined meets the two hour minimum. Jayme did not know if the two-hour minimum had to be met all at once or if it could be a combined total. Other boards do it the same way; all together in one meeting.	
<b>V. New Business</b> Nominations	Sharon's term as PHAB Chairperson ends 6/30/21.	Tina Brown nominated to be PHAB Chairperson.
	Linda nominated Tina Brown to be the PHAB Chairperson for term 7/1/21-6/30/22. All in favor. No opposed.	Romi Uribe nominated to be PHAB-Vice Chairperson.
	Sharon nominated Romi Uribe to be PHAB Vice-Chairperson for term 7/1/21-6/30/21.	Will be put to vote at PHAB on 6/3/21.
Presentations	Senior Nutrition Program had to cancel their presentation for today's PHAB meeting. Moved it to the June meeting.	
	WIC will be presenting on Breastfeeding in August. Will schedule an Emergency Preparedness meeting for September. Have not heard back from TCDE, will attempt to get either a school nurse or school counselor to present on how COVID-19 has affected our students. Will reach out to see if Restpadd would like to do a presentation about their organization.	
<b>VII. Adjournment and next meeting date:</b>	Next meeting will be on Thursday, June 3, 2021 immediately following the PHAB meeting.	