

TEHAMA COUNTY HEALTH SERVICES AGENCY



Public Health Advisory Board (PHAB) - Executive Committee

Minutes for November 5, 2020

Location: TEAMS

Present: Linda J. Lucas, Sharon Sinclair, Nancy Cook, Phillip Moller, Minnie Sagar, Ashley Schaack

Subject	Discussion	Action
I. Welcome	Linda opened the meeting at 2:05pm and introductions were made.	
II. Public Comment	No public comment.	
III. Minutes Review	Minutes from October 1, 2020 were reviewed. Sharon motioned to approve the minutes. Nancy seconded. All in favor. No opposed.	10/01/2020 minutes were approved.
IV. Membership Status a. Applications b. Resignations c. Attendance d. Ethics	No new applications received. No resignations submitted. All in good standing for attendance Ethics Training will be held on December 3, 2020 immediately following PHAB meeting. Ashley will notify Sharon of members who did not complete it and remind them it is required and they have to submit a certificate.	
V. New Business a. Renewals b. Committee Chair	Sharon and Tina are due for renewal. Their membership expires 6/30/2021. Sharon motioned to add this item to the agenda. Nancy seconded. Sharon nominated Tina Brown to chair of Executive Committee. Jean seconded. All in favor no opposed.	Tina Brown is chairperson for Executive Committee.
VI. Upcoming Agenda	Possible presentations for future PHAB meetings. Behavioral Health – services & self-care First 5 Book Club Vaccination Schedules and rules for Schools COVID-19 vaccine planning	Ashley to reach out and schedule
VII. Adjournment and next meeting date:	2:25pm Next meeting will be on Thursday, January 7, 2021 immediately following the PHAB meeting.	