

# TEHAMA COUNTY HEALTH SERVICES AGENCY



## Public Health Advisory Board - Executive Committee

### Minutes for Thursday, May 7, 2020

**Location:** Virtual Meeting on Microsoft Teams. Call in: 1-805-456-4468. Conference ID: 331405717#

**Present:** Linda J. Lucas, Carla Schutter, Sharon Sinclair, Tina Brown, Ashley Schaack

**Excused:** N/A

Subject	Discussion	Action
<b>I. Welcome</b>	Carla opened the meeting at 2:00pm and introductions were made.	
<b>II. Public Comment</b>	No public present for comment.	
<b>III. Minutes Review</b>	Minutes from 2/05/2020 were reviewed. Carla motioned, Tina seconded. All in favor. No opposed.	Minutes from 2/05/2020 approved.
<b>IV. Bylaws Update</b>	Bylaws are still in review with County Counsel. Delayed due to COVID-19 response.	
<b>V. Review status of current membership, applications, resignations, and attendance:</b>	<p>Carla was not able to reach out to Cheryl. Once COVID-19 response is over we plan to continue in-person meetings which Cheryl is unable to do.</p> <p>Linda will reach out to Empower Tehama and find out if they would like to have a member that is able to attend the meetings be the representative. Dave has only attended one meeting this year.</p>	<p>Carla will reach out and notify Cheryl her membership will terminate.</p> <p>Linda to reach out to Empower Tehama about membership.</p>
<b>VI. New Business</b>	<p>Memberships due for renewal are Lucretia Fletcher and Jean Shackelford. Both agreed to continue their membership.</p> <p>Chairperson &amp; Vice-Chairperson need to be put to vote at June meeting. Linda moved to nominate Sharon Sinclair to a second term. Sharon accepted. Sharon and Carla moved to nominate Tina Brown to Vice-Chairperson. Tina accepted.</p>	<p>Add to agenda for June meeting vote.</p> <p>Add to agenda for June meeting vote.</p>
<b>VII. Adjournment and next meeting date:</b>	Next meeting will be on Thursday, June 3 immediately following the PHAB meeting. Meeting to be held virtually due to COVID-19 response. Call In: 1-805-456-4468. Conference ID: 128947659#	